

Mount Vernon Drivers Education LLC

Policy Statement

CONDUCT

During classroom instruction, appropriate and non-disruptive behavior is expected. After one warning issued by the instructor, a parent/guardian will be contacted. Upon a second occurrence, the student will be dropped from the program without refund. Grounds for dismissal are as follows: (a) cheating, (b) disrespect to instructor or fellow students, (c) disruption of class (d) sleeping in class, (e) talking unnecessarily, (f) using electronic devices during instruction, i.e., cell phones, blackberries, iPods, etc. or (g) profanity.

Appropriate care and respect is expected of all classrooms materials and property. The student is responsible for any damage to classroom materials and/or property. Reimbursement for any damage done will be made prior to the student receiving their certificate. The instructor has the right to drop any student that damages classroom or company property. No refund will be made if the student is dropped from the program.

As noted above, cell phones and texting are strictly prohibited.

Students must arrange transportation to and from classroom. Students must be picked up at the completion of the class. NO LOITERING WILL BE ALLOWED.

The student must pass each test with a score of 70% or higher.

DRIVING POLICY

During driving instruction, appropriate and non-disruptive behavior is expected. The instructor will issue only one warning. Additionally, a parent/guardian will be contacted. Upon a second occurrence, the student will be dropped from the program without refund. Grounds for dismissal are as follows: (a) disrespect to instructor or fellow students, (b) disruption in the car (c) sleeping in car, (d) talking unnecessarily, (e) using electronic devices, i.e., cell phones, blackberries, iPods, etc. or (f) profanity. Each student will be respectful of each other.

We reserve the right to remove a student, from the drive schedule, if they are not proficient at driving. Their drives will be re-scheduled at a later date. The student must pass all driving levels.

ABSENCE POLICY

The driving instructor reserves the right to drop a student due to excessive late arrivals or missed driving times. No refunds will be granted for dropped students.

Since the class runs three hours long and meets ten times, attendance is mandatory. Prior approval is required for missing a class or drive time. A missed class will need to be made up at a different session. If the student misses two classes, with no advanced notice, they may be dropped from the program and no refund will be granted. Upon one absence, the parent will be contacted.

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The student will be charged \$30 for missing a drive session.

Cell Phone Use Policy

If a student uses their cell phone during class time, they will be required to drive with the DOT as a condition to pass the course. Cell phones can be used during breaks. Cell phones are not to be used in the back seat of the drivers' ed. car without permission from the instructor.

Deposit Policy

No Deposit is required. Full payment is required the first day of class.